

**PROPERTY TEAM MINUTES**  
**SEPTEMBER 30, 2022**

**MEMBERS PRESENT:**

Bill Bond (Chair)  
Joe Mueller

Claude Zimmerman - Secretary  
Gary Tackes

**TOPICS FOR DISCUSSION:**

**OLD BUSINESS**

**Annual HVAC Service Contract:** Received J&H's (\$2266 + \$500 for CO) and KKomforts (\$1900 + tax). Joe stated that we won't wait any further for Albiero's quote. Claude will contact J&H and KKomfort to see what the annual contract will be without the 4 furnaces on it. Group felt that we shouldn't waste money for inspecting them since they are over 20 years old.

**Capital Campaign Project:** Update

**Electronic calendar system:** Bill will discuss the issue with Amy Gilhooly and Phil Stepanski to see if they know of any options for a shareable calendar system for the team to use to schedule inspections and contractors. Maybe a calendar similar to the Christmas Tree Sale and Ushers. Could also use a calendar to schedule Fellowship Hall, etc.

**Hand Rail:** A request has been made to install a railing on the alter steps. Bill showed a picture of a railing installed on his patio. We discussed which side to put it on (North or South). Joe felt the South side and Claude and Bill suggested the North side as there is more room on that side. Bill will discuss with his patio contractor to see if this would work for our needs and the cost to install. Once we have some numbers, Bill will bring to the Church Council.

**Exit Lights:** Two exit lights were purchased and received. Gary fixed one of the exit lights in the upper Narthex area. Need to replace the exit light in the elevator basement. Claude also bought some LED for the Fellowship Hall walls. Will install at next monthly inspection.

**Webster St. Sidewalk Crack:** After further investigation, it appears as though the wire that was trenched under the sidewalk was a shielded phone wire. The wire was never connected to the building. We need to find out why this wire was put in and who ordered it. Not sure if this AT&T or some other company.

**Preschool Rooms Painting/Rent:** Rooms have been painted. Thanks Rhonda, Joe, and Bev. Joe has some last-minute clean-up to do. Should be done in a week or so.

**Sauk Creek Grade Issues:** There are two large trees that appear to be at risk of falling and endangering the creek bank further. There is also another large tree on the SW corner of Fellowship Hall that is affecting the efficiency of the solar panels. Bill stated that after talking to Jon Crane, we should cut down the two leaning trees but not remove the roots as they provide structure to the bank. Bill stated that Jon will be having a meeting at the church to discuss the creek issue. Bill will follow-up and get back to us.

**NEW BUSINESS:** No new business